ANIA – San Diego Chapter Officers

Section 5.5 Officers

5.5.1 President: The President shall be the principal executive officer of the Chapter and shall in general supervise and control all of the business and affairs of the Chapter. He or she shall preside at all meetings of the members and the Board unless he or she cannot attend. He or she may sign, with the Secretary or any other proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution shall be expressly delegated by the Board of Directors or by these Bylaws or by statute to some other officer of agent of the Corporation; and in general he or she shall perform all duties incident to the office of President.

5.5.1a Immediate Past President: The Immediate Past President will serve up to one year role to the board as a voting member and act as a resource to the current elected board.

5.5.2 Vice President - President-Elect: The Vice President is responsible for leading the evaluation of the Chapter's progress in meeting strategic objectives and proposing recommended actions. The Vice President shall perform such other duties as may be assigned to him or her by the President or by the Board. In the absence of the President or in the event of his or her inability of refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President will assume the role of the president at the end of the President’s term.

5.5.3 Secretary/Treasurer: Provides oversight and reporting of the Chapter’s financial status. The Secretary/Treasurer shall have charge and custody of and be responsible for all funds and securities of the Corporation; receive and give receipts for moneys due and payable to the Corporation from any source; and deposit all such moneys in the name of the Corporation in such banks, trust companies or other depositaries as shall be selected in accordance with these Bylaws; and in general perform all the duties incident to the office of Treasurer and such other duties as may be assigned to them by the President or by the Board. The Secretary/Treasurer shall keep the minutes of the meetings of the members and of the Board; see that all notices are given in accordance with the provisions of these Bylaws or as required by law; be custodian of the chapter records and of the seal of the Corporation; see that the seal of the Corporation is affixed to all documents when necessary or desirable, the execution of which on behalf of the Corporation under its seal is authorized in accordance with the provisions of these Bylaws; and in general perform all duties incident to the office of Secretary, and such other duties as may be assigned by the President or by the Board of Directors.