



MINUTES

Western Pennsylvania ANIA Chapter

Date and Time of Meeting: 18 April 2017 17:30

Location: Webex

Recorder: W. Michael Widmann

Call to Order: Welcome / Introductions Officers Committee Chairs / Board Members New members in attendance		Members Attending See Attendance Roster for meeting Webex attendance: 5	Members Absent/Excused	Guests
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Subject	Discussion	Conclusions, Recommendations/Actions, Evaluation/Effectiveness	Follow-up Date/Person Responsible
New Business			
Documenting Medications by History: Process Review and Recommendations for Improvement	Presented by Taya Irizarry	Educational Topic	
Review of Accounts	Slides sent by Chas Current Balance \$11,824.49 Transferring \$1,096.12 to account for a total of \$12,920.61 \$50 Refund for Early Bird Registration Owe 8100 to Susan Newbold All taxes were submitted	25 signed up for Bootcamp – needed 19 to break even Working with UPMC East for Catering ANIA is pushing for Chapters to use them for review/bootcamp – but more expensive and poorly supported by ANIA National (poorly organized, unable to get CEUs, and unable to give slides [changed by end]). Requesting for flags and table covering. Also requesting membership forms.	
Next Meeting		Need to send out meeting reminder	

Subject	Discussion	Conclusions, Recommendations/Actions, Evaluation/Effectiveness	Follow-up Date/Person Responsible
		Change the meeting time to 18:00 because it is most popular in survey so far Need to meet as a board to discuss next steps	
Meeting Adjourned 18:10			