



MASTER OF SCIENCE IN NURSING (MSN) PRACTICUM MENTOR OVERVIEW

Thank you for considering becoming a practicum mentor. The practicum experience is a very important to the overall learning of Chamberlain’s MSN students, and as such, we want to make sure that you understand your role before you agree to become a mentor. Please review the information on this sheet and if you have any remaining questions, contact the MSN practicum coordinator at msnpracticum@chamberlain.edu.

Credentials

To become a mentor, your credentials must include the following:

- Hold a master of science in nursing degree for at least one year
- Hold a position for at least three years within the student’s selected track
 - Executive track mentors must hold a role that includes budgetary oversight and full-time direct reports
- Have at least five years of nursing experience

Required Documentation

Upon agreeing to become a mentor, you must provide the student with the following:

- A current resume or Curriculum Vitae (CV)
- A copy of your RN license

Weekly Activities

All practicum activities must be completed during a seven week period. Please note that these activities are not optional and not completing these activities according to the schedule could be harmful to the student’s learning and their final grade.

Week 1	Week 4	Week 7
<ul style="list-style-type: none"> • Review student’s learning agreement before conference call with Chamberlain faculty member • Participate in a conference call with the student and practicum course instructor • Sign the learning agreement • Review the student’s competency assessment to evaluate for areas that may need additional support 	<ul style="list-style-type: none"> • Respond to “checking-in” email from practicum instructor, including completion of brief mid-term evaluation • Review and sign updated learning agreement 	<ul style="list-style-type: none"> • Respond to “checking-in” email from practicum instructor • Complete brief online survey about practicum experience • Review and sign student’s practicum activities log • Review and sign updated learning agreement
<p>Each week – Review student’s practicum activities log with student</p>		

Responsibilities

- Cooperate with Chamberlain faculty to promote student success in the practicum
- Orient the student to the practicum facility environment and policies
- Design suitable experience situations as described in the course outcomes and student’s learning agreement
- Serve as a mentor for the student’s professional development
- Provide constructive feedback to the student about his or her performance in the practicum setting
- Respond to practicum-course faculty “checking in” emails for updates during Weeks 4 and 7, or more frequently if needed, as to the progress of the student
- Provide feedback to Chamberlain as requested
- Agree to not discriminate on the basis of gender, age, race, color, national origin, religion, sexual orientation, political affiliation or belief, or disability
- Agree to not pay students for practicum or use students to replace paid staff
- Agree to not disclose any personal student-identifying information or records of students’ participation except as set forth by an agreement or required by law

Further information is available in the MSN Practicum Mentor and Student Handbooks. If you wish to review, please request a copy from the student.