



MINUTES

Western Pennsylvania ANIA Chapter

Date and Time of Meeting: September 8, 2015 1800

Location: Hoss's Steak and Sea, Route 22, Murrysville, PA

Recorder: Mike Widmann

Call to Order: Welcome / Introductions Officers introductions Introduction of members in attendance		Members Attending See Attendance Roster for meeting In person attendance: 21 Webex attendance: 5	Members Absent/Excused Christa Bartos - Excused	Guests ANIA President – Charles Boicey
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Subject	Discussion	Conclusions, Recommendations/Actions, Evaluation/Effectiveness	Follow-up Date/Person Responsible
New Business			
"Our Journey"	Power Point presentation by Kathy Morouse discussing our journey to chapter creation	Informational – see Power Point presentation Presentation to be uploaded to website	Mike to upload
Chapter Membership Specifics	Must be an ANIA member to be a member of the Chapter We will have no chapter dues	Informational	
Website and Email Addresses	Our website is out there under the Community section of the ANIA page. We are the last listing under the ANIA Chapters link Please make sure you keep your email up-to-date on the ANIA website because that will be our primary means of communication	We will work to keep the website up-to-date	Mike is currently working with the website
Education Topics for Future Meetings	The group was asked for education topics they were interested so that we could meet our 2 educational meeting requirement. There were numerous ideas.	Beth suggested Nursing Competencies and what they should be Weiwen mentioned that "Big Data" is a hot topic at this point in time	These items will be sent to the Education Committee for follow up

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		<p>Kim mentioned Medication Reconciliation as a never ending topic</p> <p>Kennette asked if we could address how to engage staff Sue would like change management presented</p> <p>Peggy would like to add to that conflict management</p> <p>Lori mentioned downtime management</p> <p>Dana would like to learn more about Meaningful use, especially with stage 3 coming up</p> <p>Pump integration was another topic that was discussed</p> <p>Pathway to Excellence / Journey to Magnet designation was also offered as a hot topic</p> <p>The last topic suggested was meaningful vs. meaningless tasks</p>	
Nursing Fair at Duquesne University	Kathy said we were invited to represent ANIA at the "Faces of Nursing" fair at Duquesne	<p>The fair is on 10/3/15 from 10 AM to 3 PM. Kathy is available to put some time in, but not available for the whole time period. Kathy suggested we could get some materials to have at the table.</p> <p>Mr. Boicey said that they could get us materials.</p>	Contact Kathy Morouse to volunteer or for more information
Old Business (from Officer's Meeting)			
Board Membership	The ANIA requirements for Board Membership were discussed. A call for volunteers went out with the invitation for this meeting. We received one volunteer for each	<p>We will have an odd number of board members</p> <p>We will add 5 members to the 4 officer positions:</p>	Closed

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	<p>position. The officers would like to welcome the new board members.</p> <p>Karen reminded the new members that they do not have to do the job alone. They can use other members as well as the officers to help.</p>	<p>Education Committee Chair – will be in charge of education program (internal and external), will perform a learning needs assessment to determine education priorities – <i>Weiwen Wang</i></p> <p>Communications Committee Chair – will be responsible for internal and external communication within and for our chapter. May be responsible for logo, social media, and website – <i>Kimberlie Bovard</i></p> <p>Regulatory Awareness Committee Chair – responsible for keeping membership aware of Pennsylvania level and National level issues related to nursing in general and nursing informatics in specific – <i>Judy Kuzupas</i></p> <p>Social Committee Chair – determine location for meetings, help coordinate events, reach out to vendors to support meeting activities – <i>Loraine Hartman</i></p> <p>Membership Committee Chair – responsible for promoting membership in our chapter and in ANIA, responsible for maintaining chapter roster and contact information, including email distribution list – <i>Nicole Welding</i></p> <p>Board members will serve a 2 year term.</p>	
Next Meeting	We need to have 6 meetings per year with 2 educational events per year (can be combined)	<p>Karen discussed the meeting requirements. It was suggested that the next meeting occur at the end of October or the beginning of December.</p> <p>We will need a meeting location.</p>	<p>Mike to put out a vote</p> <p>Follow up with the Social Committee</p>
Meeting Adjourned		Meeting was adjourned at approx. 1930	