

# Heart of America Chapter of ANIA

## Symposium Committee - Wrap Up and Review

Date: 7/18/18

Time: 1800-2000

**Meeting Purpose:** To review evaluations from 2018 Symposium attendees and begin to incorporate results into 2019 Symposium planning

TOPIC	Presenter	MEETING MINUTES
Call for topics		In call for topics include phrase: "Participants in the past have expressed interest in....." This way those who may have more knowledge in this area may feel swayed to submit. Call for abstracts out by Sept 1st – Deadline early December Speakers decided at holiday party Speakers notified in January Poster call open longer Goal Symposium Date - April 26 <sup>th</sup> 2019
Pre-Conference		<u>Email must be required in registration process</u> – we need this to send out slides and confirm emails for CNE survey. Send powerpoint slides and parking pass out <u>several days</u> in advance. Get some more folks form other local hospitals in the local chapter to findmore resources and word of mouth capabilities for the symposium. Missing HCA and CMH.
Symposium Day of		Request for rectangular tables – we have had negative feedback for the past couple of years on round tables Liked the variety of topics Requesting more short sessions to break things up. These were well received. Possibly put the keynote speaker in the second slot – so late arrivals do not miss it or interrupt. Short first session as many need the break sooner after coffee in the morning. Need more tables to visit
Poster Presentations		Want more posters Possibly check with nationals for those poster presenters from our reagon to see if they would like to present locally as well. There is a high potential those attending our symposium did not see the poster at nationals.
Survey/post conference:		See if Cerner can do this so attendees can get credit for any portion they attended. i.e. they only wanted to attend the 2 <sup>nd</sup> nd 4 <sup>th</sup> sessions, the survey could be broken up this way. Include presentation topic/title next to speaker name on the survey as many people forget their topics.
Session brainstorming		Who liked who from nationals – any speaker we would like to bring here? Topics: <ul style="list-style-type: none"> <li>• Transgender to dos</li> <li>• Leadership in NI</li> <li>• Knowledge management topics</li> <li>• Future of the profession</li> <li>• Informatics and EBP</li> <li>• Publish opportunites</li> </ul>
Theme brainstorming		Utilize the unofficial holiday list. Can we theme one of these out for the day?? Snazy food and titles to match?? April 26 <sup>th</sup> is: <ul style="list-style-type: none"> <li>• Pretzel Day – "Time to put a new twist into your career"</li> <li>• Richter Scale Day – "Shake things up"</li> </ul>



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		<ul style="list-style-type: none"> <li>Arbor Day – “Plant” “grow” “Seeds” “roots”</li> </ul>
Next Symposium Committee		Will be headed by President elect (i.e. symposium co-chair) incoming president. In years of transition the new president elect will come into co-chair position mid planning so the new president will be on had to transition strategies to the new president elect. Each year the president elect will work with the symposium co-chair elected/volunteered.

ACTION ITEM	RESPONSIBLE PARTY	DUE DATE
Discuss with Chad Hackler potential to utilize Cerner again in 2019 and take advantage of all they have to offer from planning and advertising to contact hour credit. Goal date for symposium: 4/26/19	Christie Braoddu	Next board meeting



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Where caring and technology meet



[heartofamericaania@gmail.com](mailto:heartofamericaania@gmail.com)