# Minutes from ANIA Chapter

**Chapter Name:** DFW ANIA  
**Date:** November 7, 2017  
**Time:** 0730 – 0830  
**Location:** Online  
**Presiding:** Tanna Nelson, Chair  
**Attendance:** Jeff Norris, Joni Padden, Mari Tietze, Lisa Gulker, Donna DeBoever, D’Andre Carpenter

<table>
<thead>
<tr>
<th>Subject</th>
<th>Background</th>
<th>Action/Referral</th>
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<tbody>
<tr>
<td><strong>Review Actions</strong></td>
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<td><strong>Bylaw Review</strong></td>
<td>Chapter Bylaws need to be updated to align with ANIA National. Approved with recommendation to add language to include e-banking.</td>
<td>Tanna – will update wording to address e-banking needs and will work with ANIA on monthly submission of minutes.</td>
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| **Clinical Informatics Symposium Debrief** | Recommendations for next year:  
- Add CPHIMS credits to CEUs (was included this year but was not on the form)  
- Add CEUs for other disciplines like Pharmacy  
Lessons Learned:  
- Keep poster presentation time separate from vendor engagement time  
- Encourage vendor booth participation from attendees  
- More purposeful reminders to visit with the vendors  
- Scripted opening and break announcements to remind to visit vendors  
- Maybe rearrange so vendors and food are closer  
- Be more purposeful in reaching out to education partners to submit podium or poster presentation  
- Have a subcommittee to help encourage the academic portion of the conference (headed by Mari) Joni volunteers to help -  
- More purposeful networking  
- Jeff discussed with Joe about a virtual symposium  
- Wifi was not great at venue  
- Jeff will continue to work with Joe on this idea  
- Maybe record presentations to give as monthly offerings  
- Hard deadline for presentations, really encourage having all the presentations ready  
- Exit key note with less maintenance, how much prep is required for their presentation  
- Focus on improving networking | Tanna will send CEU certificates to Donna DeBoever and D’Andre  
Tanna – Will send out email to participants with information about CPHIMS credits  
Mari – will head academic involvement sub-group, Joni will assist  
Discuss/determine dates for next year’s conference at the December meeting |
**Minutes from ANIA Chapter**

- If videos are used, should be informatics oriented. Should not take up networking time or be so loud as to discourage conversation
- Have a questionnaire for speakers
  - Does your presentation have sound/video
  - Is your presentation proprietary
  - How much set up does your presentation require?
- Have a Save the Date push so folks can get attendance approved
- Need to have dates for next year’s conference nailed down by Dec meeting - will discuss this in December meeting

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<tr>
<th>December Board meeting</th>
<th>Will be holiday dinner on December 5. Elf costumes welcome!</th>
<th>Tanna will make reservation for dinner/meeting</th>
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| Next year’s meeting cadence change | January – Face to Face social event  
February – Webinar  
March – Donna will host at JPS and provide topic/speakers | **Jeff Norris, Joni Padden** – Plan topic, content, speakers for 2018 chapter meetings |

**Roundtable:** NA

**Next Meeting:** Tuesday December 5 – 1900 – Location TBD

**Respectfully submitted:** Joni Padden