

**Minutes from ANIA Chapter**

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| Chapter Name: | SCeNIC |
| Date: | **07/12/2019** |
| Time: | **1:00 pm** |
| Location: | Online |
| Presiding: | **Karen Driggers** |
| Attendance: | **Karen Driggers, Christine Page, Kelly Boyd, Claudia** |

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| **Subject** | **Background** | **Action/Referral** |
| President Report | * **Passed ANCC Informatics Certification!!** * **Received email from national attorney with offer to complete 990** * **Unable to login to bank account due to security questions** * **Getting IRS information together, is waiting on being able to access bank account** | * **Kelly to update questions and notify Karen of update** * **Karen and Claudia to go to BB&T to add signature to account and make sure Lucy has been removed** |
| President Elect Report | * **Updated chapter website** |  |
| Secretary Report | * **Updated April member list and sent welcome emails to new members** * **Has not received June member list** | * **Update May member list and send welcome letters to new members** * **Add bio to website** * **Update welcome letter from Vice President to President-Elect** |
| Outstanding Business | **IRS Tax Filing**  **Fundraising opportunities—vendor donations**  **Need to get non-profit status back** |  |
| New Business | * **Cancel chapter meeting for next week** * **Focus on November event** * **Board open to accepting members at large**   + **Grow engagement**   + **Include members from other healthcare systems**   + **Add invitation on website and via email** | * **Kelly to cancel next week’s chapter meeting** * **Karen to talk with HIMSS president about SCeNIC presence at HIMSS conference** * **Karen to reach out to Mark for ANIA merch for conference** * **Christine to craft email to invite members at large to board** * **Kelly to post to website and send to members after group approval** |
| Next Meeting: | **Board: August 9, 2019** |  |
| Respectfully submitted: |  | |