

# Heart of America Chapter of ANIA

## BOD Meeting

Date: 8/1/18

Time: 1700-1830

**Meeting Purpose:** Board meeting to support the Heart of America Chapter of ANIA

TOPIC	Presenter	MEETING MINUTES
Review Minutes and Prepare Next Agenda for posting	Dawn	Agenda reviewed, edits made.
Logistics for Meeting/Food and Location review	Dawn	Contact Alicia to see if she would be willing to arrange food for meeting.
Treasury Report	Janiene	To update at a later date
Marketing Tools from National		
Social Media Update	Cindy	<ul style="list-style-type: none"> <li>Cindy suggested that we start to leverage highlighting different members on the site so people can get to know members better. We also discussed updating the site with more information on the Board members, Committee Chairs and Coordinators so membership knows who these individuals are.</li> <li>Discussed the need to use Facebook Event for the meeting events and symposium, cert course, etc. Cindy will add these events to Facebook.</li> <li>Cindy will update HOA site with Sept info</li> <li>Dawn will add reminder on ANIA connect once event updated on HOA site.</li> <li>Potnetial to advertise in the events that the first two meetings are free to attend for non-members.</li> </ul>
Committees Review/Status		<ul style="list-style-type: none"> <li>This is dependant upon Cerner's involvement for the next symposium. Their event planners may take away the need for many of the roles.</li> <li>Need to verify Research committee</li> </ul>
Symposium		<ul style="list-style-type: none"> <li>Move to agenda under Treasury Report.</li> <li>Will present summary and planning</li> <li>Need to get connected with Chad to verify Cerner engagement and possible target date.</li> <li>Decided to go ahead and prep the call for abstracts, leave unchanged other than instructions and target topics</li> <li>Will include topics mentioned in last symposium evaluation survey as points of interest of those who attended</li> </ul>
Certification Review Course		Registration open for the review course. Spread the word! – will disucss at next chapter meeting
Nominations for BOD	Dawn/Trynn	<p>Create a survey asking for nominations for Board members for the new terms coming up in 2019</p> <p>Time line:</p> <ul style="list-style-type: none"> <li>Call for noinaitons via survey out 8/3</li> <li>Reinforce and take verbal nominations at 9/5 meeting</li> <li>Close nomination Friday 9/7</li> <li>Review and confirm nominations as they come in</li> <li>Ballot creation by 10/2</li> <li>Ballot survey open for elections opens 10/8</li> <li>Ballot survey closes on 10/26</li> <li>Review results via email on 10/29-11/2</li> <li>Present new BOD on 11/7</li> </ul>

**ACTION ITEM**

**RESPONSIBLE PARTY**

**DUE DATE**



**ANIA**  
Where caring and technology meet



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Follow up with Chad and Cerner's participation level	Christie	ASAP
Add event to facebook for meeting allowing for RSVP for food needs	Cindy	ASAP
Contact Alicia about food procurement	Dawn	Done.
Create call for nominations	Trynn	Done. See link <a href="https://www.surveymonkey.com/r/ANIAboardnoms">https://www.surveymonkey.com/r/ANIAboardnoms</a>
Update call for abstracts	Trynn	ASAP
Send out call for nominations	Dawn	8/3
Creat election ballot	Trynn	9/10

### Next meeting:

Attendance: Dawn, Christie, Cindy, Trynn, Elizabeth